

HKBU Mobile

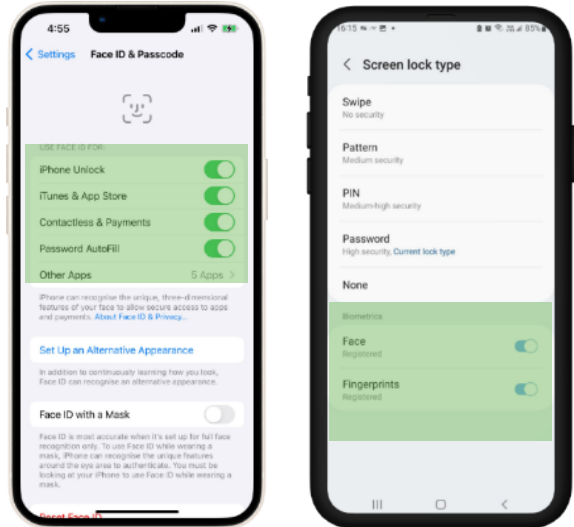
Alumni e-Card User Guide 電子校友卡用戶指南

I. HKBU Alumni e-Card Activation

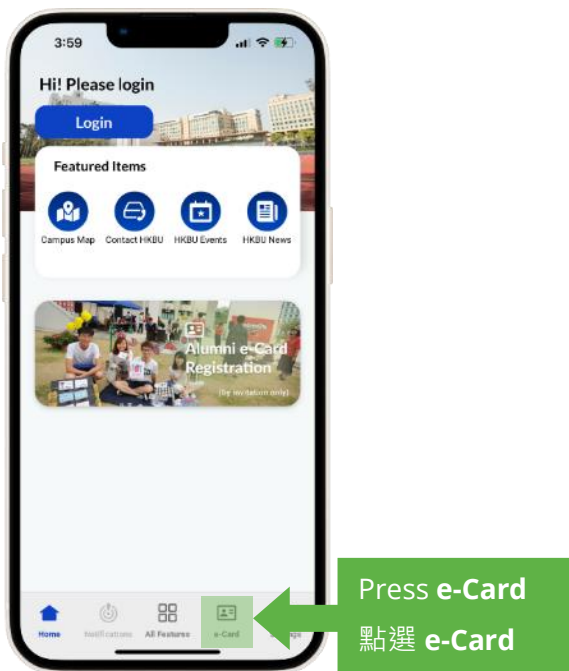
啟動香港浸會大學電子校友卡

Prerequisites 啟動前：

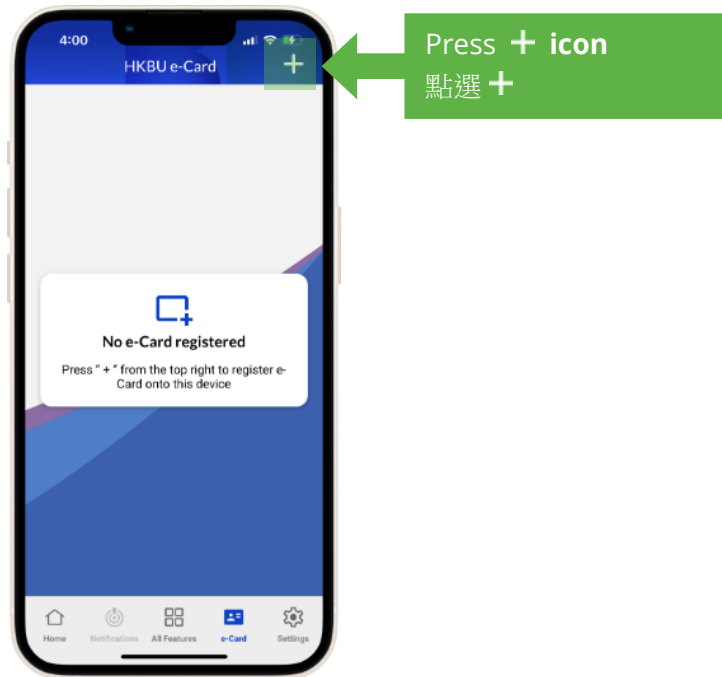
- (1) Install **HKBU Mobile** on your mobile phone.
The HKBU Alumni e-Card is linked with the HKBU Mobile app.
請先下載並安裝 **HKBU Mobile** 手機應用程式。
- (2) Enable Biometrics or set a Passcode on your mobile phone to activate the e-Card.
啟用您手機上的生物辨識或密碼功能以便啟動電子校友卡。



- 1** Make sure **Biometrics** or a **Passcode** is enabled on your mobile phone.
請確保您的手機已啟用**生物辨識**或**密碼**功能。



- 2** Press **e-Card** from the bottom menu.
於頁面底部點選 **e-Card**。

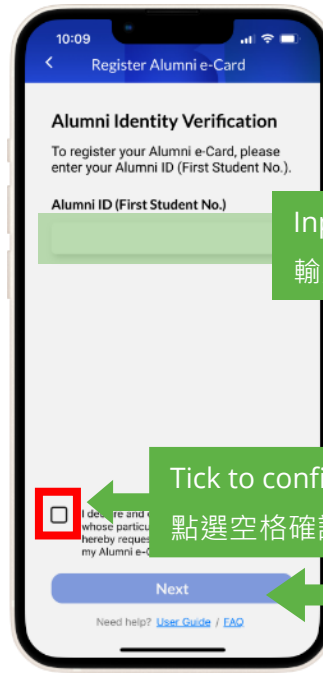


- 3** Press **+** to activate e-Card.
點選 **+** 開始啟動電子校友卡。



Press Alumni e-Card
點選 Alumni e-Card

4 Press Alumni e-Card.
點選 Alumni e-Card。

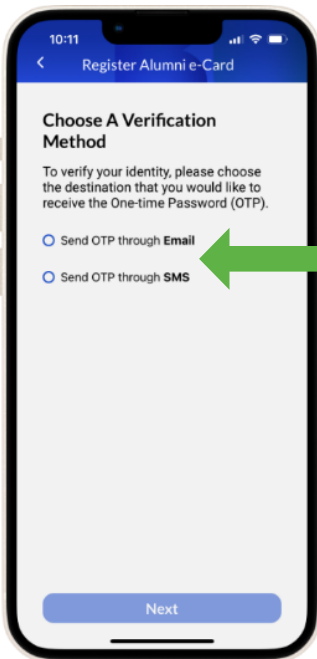


Input your Alumni ID
輸入您的校友編號

Tick to confirm
點選空格確認

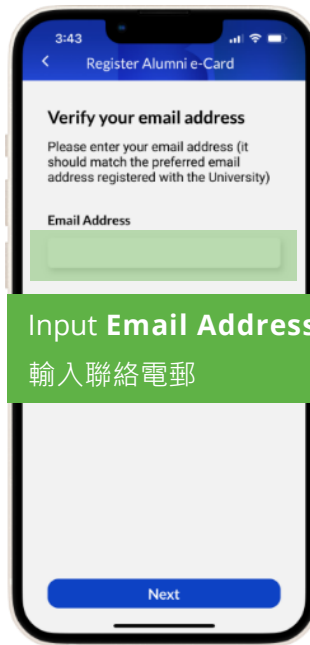
Press NEXT
點選 NEXT

5 Input your Alumni ID (First Student No.) for identity verification. Then, tick the box to confirm your declaration. Press Next to proceed to the next step.
輸入您的校友編號 (即是您的第一個學生編號) 進行認證，並點選空格確認聲明。完成後點選 Next 進行下一步。

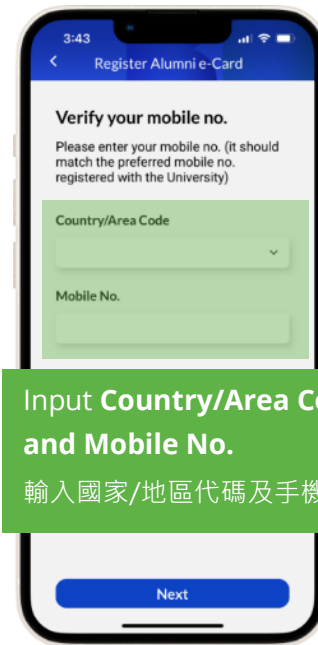


Choose a verification method
選擇驗證方式

6 Choose a Verification Method to receive the One-time Password.
選擇驗證方式以接收一次性驗證碼。

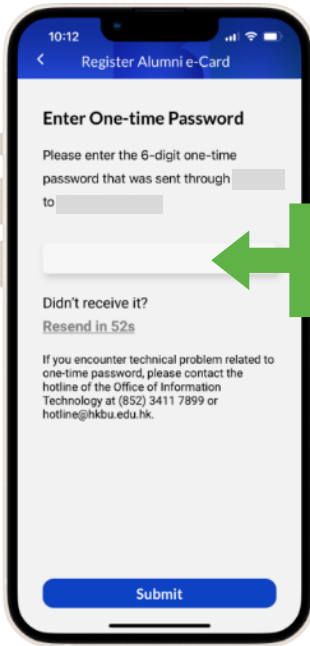


Input Email Address
輸入聯絡電郵

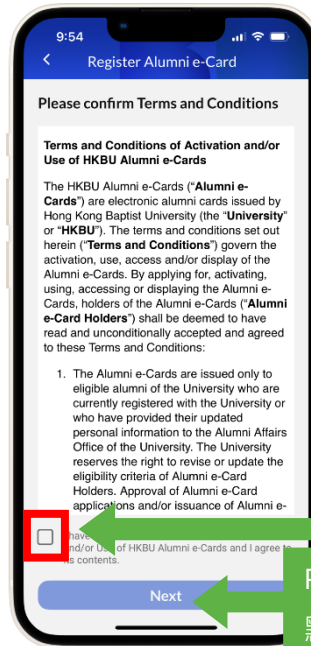


Input Country/Area Code and Mobile No.
輸入國家/地區代碼及手機號碼

7 Input your preferred Email Address OR Country/Area Code & Mobile No. Then press Next to receive the One-time Password.
輸入您在大學登記的聯絡電郵 或 國家/地區代碼及手機號碼，然後點選 Next 接收一次性驗證碼。



Input **One-time Password**
輸入一次性驗證碼



Tick to confirm
點選確認

Press **NEXT**
點選 **NEXT**

- 8** Input the **One-time Password** sent to your email address or mobile phone.
輸入發送到您的電郵或手機的一次性驗證碼。

- 9** Tick the **box** to confirm the Terms and Conditions. Press **Next** to proceed to the next step.
點選空格確認條款及細則，然後點選 **Next**。



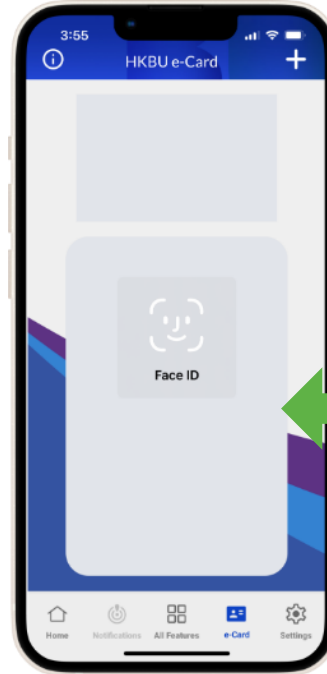
Press **DONE**
點選 **DONE**

- 10** Your **e-Card** has been activated successfully. Press **Done** to access your e-Card.
您已成功啟動電子校友卡。點選 **Done** 以查閱及使用您的電子校友卡。

II. Access HKBU Alumni e-Card 查閱及使用香港浸會大學電子校友卡



- 1** Press **e-Card** from the bottom menu.
於頁面底部點選 **e-Card**。



- 2** Use **Biometrics** or your **mobile phone Passcode** to access your HKBU Alumni e-Card.
使用手機上的**生物辨識**或**密碼**功能以查閱及使用您的電子校友卡。



- 3** Your **Name**, **QR Code**, **Alumni e-Card number** will be displayed.
您的**姓名**、**二維碼**及**電子校友卡號碼**將顯示於頁面上。

The information provided during activation must be registered with the University.

在啟動電子校友卡時所提供的資料，必須為已在大學登記的資料。

- For general enquiries, please contact the **Alumni Affairs Office** at alumniocard@hkbu.edu.hk or (852) 3411 7877 for assistance.
有關一般查詢，請電郵至 alumniocard@hkbu.edu.hk 或致電 (852) 3411 7877 與校友事務處聯絡。
- For technical enquiries, please contact **Service Call Centre, Office of Information Technology** at hotline@hkbu.edu.hk or (852) 3411 7899 for assistance.
有關技術支援，請電郵至 hotline@hkbu.edu.hk 或致電 (852) 3411 7899 與資訊科技處服務中心聯絡。